

NORTHERN NISHNAWBE EDUCATION COUNCIL



EMPLOYMENT OPPORTUNITY

NNEC is a non-profit educational organization. Under the direction of the Sioux Lookout District Chiefs, NNEC delivers secondary and post-secondary education programs and services for First Nations people. NNEC operates Pelican Falls First Nations High School, Pelican Falls Centre, Dennis Franklin Cromarty High School, Wahsa Distance Education Centre and has offices in Lac Seul (head office), Sioux Lookout and Thunder Bay. NNEC welcomes applications for the following position:

HEALTH AND WELLNESS NAVIGATOR **Sioux Lookout or Thunder Bay**

Under the direction of the Executive Director, Director of Education or designate at Northern Nishnawbe Education Council the Health and Wellbeing Navigator will carry out research and policy analysis for NNEC's health and wellbeing programs and services.

RESPONSIBILITIES:

- Establish and maintain a positive working relationship with the NNEC Executive Director, Director of Operations, Director of Education, Senior Management and staff
- Establish positive relationships with Tribal Council partners and NNEC member First Nations
- Support the development and implementation of the NNEC goals, priorities, and funding requirements as it relates to meeting the needs of our students, programs and services
- Assist with the monitoring of; and be a liaison between the NNEC Program Manager's, School and NNEC Administration regarding Health and Wellness programs and services
- Development of the health and wellness navigation procedures, protocols and policies
- Provide reports, briefing notes, analysis, documents, and proposals as directed
- Deliver and coordinate training as requested or approved by the Executive Director, Director of Operations, Director of Education or designate
- Working with the NNEC schools, programs and services the Health and Wellness Navigator will assist in the identification of challenges, goals and targeted outcomes
- Support and provide advocacy for students by researching and guiding them to relevant resources and supports within the communities of Sioux Lookout, Thunder Bay, and/or communities
- Work with NNEC programs and services to identify existing challenges with the health and wellness resources currently available
- Work with community partners to develop and promote in school collaboration to enhance health and wellness supports.

Qualifications:

- Degree or Diploma in a related field, or 5+ years related experience in education, health, policy or related field
- Knowledge of First Nation and Provincial education, health issues, challenges and delivery models

- Experience in the mapping of health and/or social systems is an asset
- Experience working with First Nations communities and thorough knowledge of community resources available
- Strength in developing strong connections at the community level
- Strong interpersonal skills and the ability to work effectively with others in a team setting as well as working independently
- Must have strong communication skills (both verbal and written) with proficiency in developing written communications as well as the ability to develop and deliver oral presentations
- Proven Project Management experience and strong facilitation skills necessary
- Willing to travel including travel to First Nation communities in small aircraft
- A knowledge of and sensitivity to First Nations history, culture and traditions
- Must be willing to work flexible hours including evenings and weekends
- The ability to speak, read and/or write in a local First Nations dialect is an asset

SALARY: Salary to commensurate with education and experience.

**NNEC thanks all applicants in advance; however, only those selected for an interview will be contacted. NNEC requires a Criminal Record Check and/or a Vulnerable Sector Check for all positions. This position is open until filled.

Please submit your cover letter, resume and three references (with written permission for NNEC to contact) to Human Resources, NNEC Head Office, fax (807) 582-3865 or by email to humanresources@nnec.on.ca