

NORTHERN NISHNWABE EDUCATION COUNCIL



EMPLOYMENT OPPORTUNITY

NNEC is a non-profit educational organization. Under the direction of the Sioux Lookout District Chiefs, NNEC delivers secondary and post secondary education programs and services for First Nations people. NNEC operates Pelican Falls First Nations High School, Pelican Falls Centre, Dennis Franklin Cromarty High School, Wahsa Distance Education Centre. NNEC has offices in Lac Seul (head office), Sioux Lookout, and Thunder Bay. NNEC welcomes applications for the following position:

DAYTIME DRIVER

**Dennis Franklin Cromarty (DFC) High School
Thunder Bay**

General:

The DFC Daytime Driver must be a self-motivated professional with excellent interpersonal skills. The Daytime Driver will provide safe transportation for our students during the school year, from Monday to Friday. This individual must be sensitive to First Nations culture and traditions. This position is under the direction of the DFC Principal or their designate. This position will follow the school calendar and will have a modified pay schedule over 26 pay periods.

Qualifications:

- Minimum Grade 12 diploma
- A cooperative attitude when working with First Nation students, public and staff;
- Must have a class "G" drivers license and be able to produce a clear drivers abstract
- Must have First Aid with C.P.R. or be willing to obtain
- Exceptional organizational skills while being able to multi-task and work with last minute changes
- Excellent communication skills
- Knowledge of urban environment of Thunder Bay
- Fluency in a local First Nations dialect along with the ability to read and/or write a First Nations language is an asset.

Salary:

\$54,600 to \$67,151

All staff are compensated 13 weeks of vacation either with vacation days, monetary compensation or a combination of both.

NNEC thanks all applicants in advance; however, only those selected for an interview will be contacted. NNEC requires a Criminal Record Check and/or a Vulnerable Sector Check for all positions. This advertisement is for a newly created position and will remain open until filled. Please submit your cover letter, resume and three references (with written permission for NNEC to contact) to Human Resources, NNEC Head Office, fax (807) 582-3865 or by email to

humanresources@nnec.on.ca