

NORTHERN NISHNAWBE EDUCATION COUNCIL



EMPLOYMENT OPPORTUNITY

NNEC is a non-profit educational organization. Under the direction of the Sioux Lookout District Chiefs, NNEC delivers secondary and post-secondary education programs and services for First Nations people. NNEC operates Pelican Falls First Nations High School, Pelican Falls Centre, Dennis Franklin Cromarty High School, Wahsa Distance Education Centre and has offices in Lac Seul (head office), Sioux Lookout and Thunder Bay. NNEC welcomes applications for the following position:

Cultural Coordinator, Pelican Falls First Nations High School

The Cultural Coordinator will be responsible to provide leadership and guidance in traditional knowledge and cultural practices for the Pelican Falls First Nations High School students and staff. This position will support PFFNHS school staff to ensure traditional knowledge and cultural practices can be incorporated in PFFNHS curriculum, programs and services. This position will report to the Principal or designate.

Responsibilities:

1. Support and enhance the Elders Program at PFFNHS in conjunction with PFFNHS administration and leadership.
2. Maintain, monitor and lead the Elders Program.
3. Provide guidance for PFFNHS traditional/cultural activities (including, but not limited to: Pow Wows, Drumming, Singing, Regalia, dancing, land-based workshops).
4. Provide guidance and mentorship to students and staff interested in exploring traditional practices.
5. Assist the staff in supporting students through traditional practices.
6. Provide leadership and guidance regarding traditional knowledge and culture for PFFNHS students and staff.
7. Assist PFFNHS teaching staff and the administration team with embedding traditional knowledge and cultural practices in PFFNHS curriculum, programs and services.
8. Develop and implement programs that support the use of language, culture and traditional knowledge throughout the school.
9. Ensure all cultural events, activities, and programming are communicated with the administration team, staff and students.
10. Other duties as assigned.

Qualifications:

1. Extensive knowledge of First Nation culture and traditional practices.
2. Excellent verbal and written communication skills.
3. Highly motivated individual with the ability to work with minimal supervision.
4. A sensitivity to and an understanding of First Nations youth.
5. Must be physically able to lift and carry objects up to 50 lbs.
6. Ability to speak Oji-Cree / Ojibway would be an asset.

7. Proficiency and experience in all applications of Microsoft Outlook (Word, Excel, PowerPoint) would be an asset.

SALARY: Based on Education and Experience

****NNEC thanks all applicants in advance; however, only those selected for an interview will be contacted. NNEC requires a Criminal Record Check and/or a Vulnerable Sector Check for all positions. These positions are open until filled.**

Please submit your cover letter, resume and three references (with written permission for NNEC to contact) to Human Resources, NNEC Head Office, fax (807) 582-3865 or by email to humanresources@nnec.on.ca